Public Participation During Council Meetings

The City Council welcomes public participation while maintaining an orderly and efficient meeting. Public participation shall be conducted as follows:

1. **Comments on an Agenda Item.** When the Council is considering an item listed on the meeting agenda, a member of the public wishing to comment on that item must raise their hand and wait to be recognized by the Chairperson. Once recognized, the individual shall approach the designated microphone and may speak for up to **three (3) minutes** regarding that agenda item. Additional time may be granted at the discretion of the Chairperson.

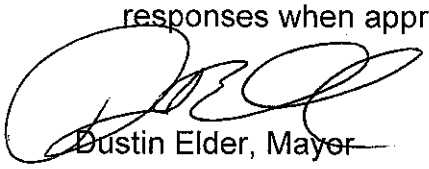
2. **Requests to Address the Council on a Specific Matter.** A person wishing to formally present a matter to the Council for consideration that is not already included on the posted agenda must request to be placed on the agenda in accordance with the City's established agenda procedures and deadlines.

3. **General Public Comment.** A person wishing to make a general comment regarding a matter that is **not on the meeting agenda** may sign up for the public comment period held at the end of the meeting. Each speaker shall be limited to **three (3) minutes**. Because the matter is not on the posted agenda, the Council may listen to the comments but may not take formal action on the matter during that meeting, however the subject may be added at a later time at the discretion of the mayor.

4. **Conduct of Speakers.** All speakers must be recognized by the Chairperson before speaking and must address the Council from the designated microphone. Comments should be directed to the Council through the Chairperson.

5. **Order of the Meeting.** The Chairperson may redirect or conclude comments that exceed the allotted time, are repetitive, substantially unrelated to the matter being considered, or disrupt the orderly conduct of the meeting.

6. **Council Discussion.** Public comment is an opportunity to address the Council and does not constitute a right to engage in extended debate or discussion with individual Council members. The Chairperson may permit questions or responses when appropriate.



Dustin Elder, Mayor